



P: +44 (0) 2037223237 M: +44 (0) 7958571307  
 A: 3 Judd Street, Russell Square, London WC1H 9QR  
 W: www.citygatehomes.co.uk

## Standing Order Mandate

To the Manager:

Name of your bank: .....

Full postal address of your bank: .....

Post Code: .....

Dear Sir/Madam,

I/We hereby authorise and request you to debit my/our.....account

(Name of your account i.e. business/personal)

**Account number: Bank  
sort code:**


With the sum of:

(Write amount)

(Write amount in words)

£..... on 01.07.21.

**AND**

£..... on 01.08.21.

**AND**

£..... on 01.09.21.

And on the 1<sup>st</sup> of each month thereafter up to and **including 01.06.2022.**

And to credit: Citygate Property Development Ltd.

Account number: 18149835

National sort code: 23-69-72

Bank address: Citygate Homes  
3 Judd Street  
London WC1H 9QR

Payments are to continue until you receive further notice in writing. It shall be understood that the bank shall not be under any liability for damage or loss caused by any omission to make these payments.

### Special instruction to the payments clerk:

Reference to be quoted on Citygate Property Development Ltd. account details:

.....

**(Tenants insert your surname followed by the number of the house you are renting)**

Signature: .....

Print Name: .....

Today's date: .....

**PLEASE RETURN THIS STANDING ORDER FORM TO ME. PLEASE PROVIDE AN UNSEALED STAMP ADDRESSED ENVELOPE TO YOUR BANK.**